



**Tiverton Town Council**

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**Minutes of the Tiverton in Bloom Committee held on Monday 17<sup>th</sup> June 2019 at 5.15pm Mayoralty Room.**

**Present:** Cllr's W Burke, D Knowles, S Griggs, C Harrower, David Garcia-Parejo, A Mulligan, Mrs P Grainger.

**In attendance** Mrs J Hubbard Assistant to the Town Clerk.

<p><b>90</b></p>	<p><b>Election of Chair and Vice Chair</b>  Cllr D Knowles proposed Cllr W Burke as Chair, Cllr C Harrower Seconded; all resolved to accept.  Cllr C Harrower proposed Cllr S Griggs as Vice Chair, Cllr A Mulligan seconded; all resolved to accept.</p>
<p><b>91</b></p>	<p><b>Apologies</b>  No apologies were received.  <b>Not Present:</b> Cllr N Davey</p>
<p><b>92</b></p>	<p><b>Declaration of Interest under the Code of Conduct</b>  There were no Declarations under the Code of Conduct declared at this stage of the meeting.</p>
<p><b>93</b></p>	<p><b>Minutes</b>  The Minutes of the Meeting held on the 11<sup>th</sup> February 2019 were adopted as a true record.</p>
<p><b>94</b></p>	<p><b>Matters arising that are not an agenda item.</b>  Cllr S Griggs (Vice Chair) addressed the committee to inform them of her idea of encouraging business owners in the town to decorate their street windows with a floral/ gardening or scarecrow display to get them involved with the In Bloom theme this year.  She stressed the importance of engaging with the local traders and involving them in the Tiverton in Bloom entry.  The administration office was tasked with producing flyers to promote the request and Cllr S Griggs offered to distribute them.  Cllr S Griggs also offered the use of the CreaTiv Hub window space to promote Tiverton in Bloom.</p>
<p><b>95</b></p>	<p><b>Chairman's update of South West in Bloom mentor's visit</b>  <b>Cllr Burke welcomed the two new members to the Tiverton in Bloom Committee, Cllrs, D Garcia-Parejo and A Mulligan.</b>  Cllr Burke then gave the committee an update on the visit of Tiverton in Bloom's assigned mentor (Denise James). He said that Denise had been very impressed by what Tiverton had to offer and suggested a change of route and advised on measures to boost</p>

	<p>Tiverton's entry. Cllr Burke said it was vital that the committee accompanying the South West in Bloom judges kept to a timed schedule this would ensure that the entry would receive no penalties for running over the time period.</p> <p>Cllr C Harrower said that she would have liked to have been informed and present if possible when Denise visited Tiverton.</p>
<b>96</b>	<p><b>Update on judging dates for South West in Bloom</b></p> <p>Cllr Burke informed the committee of the confirmed judging date of Tuesday 16<sup>th</sup> July 2019 for Tiverton in Bloom's entry. This would commence at 9am.</p>
<b>97</b>	<p><b>Route for Tiverton in Bloom 2019</b></p> <p>Cllr Burke told the committee that Denise James (mentor) had advised including Tiverton Castle, Knightshayes Walled Garden, Tiverton Baptist Church Garden and the Tiverton Hospital Wildlife Garden in any proposed route, with the aim of starting and ending with a WOW factor. He went on to say that she had advised against including Morrison's Recycling Centre, or the Business Park near Moorhayes as they would not add any value to Tiverton's entry.</p> <p>Cllr Burke said that the drafting of a route plan was urgent and liaised with Philippa Grainger on a suitable day to plan and trial out the route with Denise's suggestions. Wednesday 19<sup>th</sup> June 2019 at 10am was confirmed in order to complete this.</p> <p>Cllr D Knowles agreed to transport the judges around the route on the judging day.</p>
<b>98</b>	<p><b>Presentation for Judging day</b></p> <p>Cllr C Harrower gave her preference of the Canal Tea Rooms but Cllr Burke replied that due to a strict timetable this would not be possible.</p> <p>It was agreed to hold the presentation lunch at Tiverton Town Hall in the Mayoralty room.</p> <p>Cllr D Knowles said that he was happy to compile and produce a short slide show presentation to show to the judges on the day.</p> <p>The Assistant to the Town Clerk Mrs J Hubbard advised the committee to book the caterers for the lunch as soon as numbers attending were known to ensure their availability. She also asked if a guest list could be drawn up so that the administration office could produce invitations in readiness to send out.</p> <p>Committee Members suggested Mr Annett (Tiverton Rotary Club), Mrs A Davis (Tiverton Litter Pickers), Dr. G Haig ( Tiverton Wildlife Garden) and Mrs J Hubbard suggested members of the Tivvy Trowel Blazers Mr &amp; Mrs H Cuthbert, Mr M Freeman and Cllr J Rendle.</p>
<b>99</b>	<p><b>Plan of action for the cleaning of the town</b></p> <p>Mrs J Hubbard informed the committee that Denise James had advised on areas of concern within the town centre that needed attention, these were the fly posting debris attached to the town litter bins, plastic cable ties around the lamp posts and missing paintwork, the tatty street furniture, particularly the wooden seat adjacent to the Town Hall, the cleaning of the signage such as the highway road signs and the possibility of the adoption of the old red telephone kiosk close to the Pho-Nam restaurant.</p> <p>The committee advised that Mid Devon District Council be contacted to inform them of the judging date and ask if they could assist with the cleaning and tidying operations.</p> <p>To contact Devon Highways to ask if they could assist with the roundabouts.</p> <p>To contact Jordon Hewitt to see if he could assist with the cleaning of the town's signage.</p> <p>To contact SWEB to ask if they could supply green paint to re-paint the lampposts.</p> <p>The administration office was tasked with enquiring on the above at the first instance.</p> <p>The Town Council Litter Pickers were also suggested to help with the litter clearance on</p>

	<p>the day before the event and for last minute tidying before the commencement of the tour.</p> <p>Cllr Harrower said that as Chair of the Tiverton Litter Pickers she would ensure that they were on hand to assist in the cleaning of the town and surrounding areas.</p>
<b>100</b>	<p><b>Tiverton Litter Pickers (Zilch bin placement)</b></p> <p>Cllr C Harrower informed the committee that Tiverton Litter Pickers had been successful in securing funding of £500 from Taylor Wimpey for the provision of (12 Zilch bins), these newly designed bins provided a means of the disposal of cigarette butts and chewing gum. She asked if the bins could be affixed to the ornamental flower basket posts sited in the town centre.</p> <p>Cllr Burke said that he could see no reason why the bins could not be attached to the aforementioned posts. He asked the committee if they were in agreement.</p> <p>All were in favour of the idea.</p>
<b>101</b>	<p><b>Update on Tivvy Trowel Blazers</b></p> <p>Mrs J Hubbard gave her update on the voluntary garden group “Tivvy Trowel Blazers”. She said that the group had been successful in securing funding for new plants and for the provision of an outdoor educational lectern board to illustrate the many native bee species and the importance of a bee friendly habit for the old rockery garden site at the People’s Park.</p> <p>She went on to say that the volunteers had worked hard and had managed to clear well over half of the large rockery site, this meant that planting had already begun in earnest. It was hoped to purchase and install the board at the end of July 2019.</p> <p>Mrs P Grainger informed the committee that Cllr Burke had planted up the new three tiered planter sited in Westexe North with home grown plants that he had cultivated which now looked very attractive and enhanced the area and she gave her thanks to him.</p>
<b>102</b>	<p><b>Update on the Tiverton in Bloom Garden Competition/Schools Art Competition</b></p> <p>Mrs J Hubbard informed the committee that the administration office had contacted all the local schools to invite them to take part in the South West in Bloom’s Schools Art Competition but to date no school had responded to say that they would like to enter.</p> <p>All the entrants from last year’s Tiverton in Bloom Garden Competition had been sent an entry form again as a matter of course. The local press had been contacted to ask if they could help promote the competition in the local gazette.</p> <p>To date only a small number of entry forms had been received for the garden competition.</p> <p>Committee Members all agreed to assist in the promotion and distribution of the competition entry forms.</p> <p>Mrs J Hubbard to ensure that printed copies were available for collection.</p>
<b>103</b>	<p><b>Seminar Attendees</b></p> <p>Cllr Burke informed the committee of the location and date of the South West in Bloom 2019 Seminar which would take place on Friday 11<sup>th</sup> October 2019 at the Atlantic Hotel in Newquay, tickets would be £20.00 per person.</p>
<b>104</b>	<p><b>Date of next meeting</b></p> <p>Working Party Meeting Monday 1<sup>st</sup> July 2019</p>