

**Tiverton Town Council**

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe FILCM Chartered MCIPD

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Draft until approved

Minutes of the Finance & General Purposes Committee Meeting held in the Council Chamber of the Town Hall on Monday 16th January 2023, commencing at 6.15pm**Present:** Cllrs, N Davey (Chairman), S Griggs, B Holdman, T Lindus, J Rendle, S Bush, I Hill and W Burke.**In Attendance:** Town Clerk (Mr J Vanderwolfe) and one member of the press

234	Apologies Apologies had been received from Cllrs C Harrower and D Knowles
235	Declarations of Interest None made
236	Items to be Taken in Part B The Town Clerk had not recommended that any items on the agenda this evening be taken in Part B, therefore the whole meeting would be open to the public and the press
237	Minutes The minutes of the meeting held on the 14 th November 2022 were adopted as a true record.
238	Matters arising from the Minutes that are not an agenda item No matters brought forward
239	Democratic Period No members of public in attendance.
240	Financial Reports <ul style="list-style-type: none">a) The balance sheet of as of 31st December 2022 was adoptedb) Income and Expenditure for November and December 2022 was noted there was a question relating to grass cutting. On investigation it was found that the difference between the income/expenditure account and the payments made was because Vat had been charged; therefore the accounts were correct.c) Payments made in November and December 2022 were agreed.d) Bad Debts: Agreed that a bad debt in respect of MOO Music dating back to 2021 for £300 be written off as there was no chance of receiving the money.e) Evac Chair: Agreed that this item be deferred to the next meeting whilst the Town Clerk investigated who was responsible for evacuation in the event that the lift failed or there was a fire.f) HMS Enterprise: The Town Clerk outlined details of a visit by the ship's company on the 15th March. Resolved that a budget of up to £5k be allocated from reserves for this

	special occasion. g) Copyright Problem. The Town Clerk informed the meeting that it would appear that certain images on the Neighbourhood Plan website had infringed copyright rules. A company were now demanding payment. The amount was being negotiated. This item was noted.
241	Next Meeting; Monday 27 th February 2023 at 6.15pm