



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe FILCM Chartered MCIPD

Email: townclerk@tivertontowncouncil.gov.uk

Phone: 01884 253404

I hereby give notice of a meeting of the **Finance & General Purposes Committee Meeting to be held in the Council Chamber of the Town Hall on Monday 16th January 2023 at 6.15pm**

Members of the public are entitled to join the meeting and ask questions in item 6 of the agenda.

John Vanderwolfe

Town Clerk

11th January 2023

JF Vanderwolfe

Committee: Cllr's W Burke, S Bush, N Davey, C Daw, S Griggs, C Harrower, I Hill, B Holdman, D Knowles, T Lindus, A Perris and J Rendle

1. **Apologies**
2. **Declarations of Interest under the Code of Conduct**
3. **Items recommended to be taken in Part B:** The town clerk does not recommend any items be taken in part B of this meeting
4. **Minutes:** To adopt the Minutes of the meeting held on the 14th November 2022 as a true record
5. **Matters arising from the Minutes that are not an agenda item**
6. **Democratic Period:** Opportunity for public questions and comments.
7. **Financial Reports:**
 - a) **Balance Sheet December 2022**
 - b) **Income and Expenditure Report for November and December 2022**
 - c) **Payments made in November and December 2022**
 - d) **Bad Debts:** Request by Auditor that an historic bad debt be written off as there is no chance of recovery of funds
 - e) **Evac Chair:** Requirement to replace Town Hall Evacuation Chair and train trainers
 - f) **HMS Enterprise:** Town Clerk seeks permission to transfer £5k additional funds from reserves to the Civic and Ceremonial Budget to accommodate visit on the 15th March

g) Neighbourhood Plan Copyright Issue: Town Clerk to report

8. Date of Next Meeting: Monday 24th April 2023 at 6.15pm