

**Tiverton Town Council**

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe FILCM Chartered MCIPD

Email:townclerk@tivertontowncouncil.gov.uk

Phone: 01884 25344

Draft until approved

**Minutes of the Finance & General Purposes Committee Meeting held in the Council Chamber of the Town Hall on Monday 27<sup>th</sup> February 2023, commencing at 6.15pm****Present:** Cllrs, S Griggs (Chairman), W Burke, C Daw, C Harrower, B Holdman, D Knowles, T Lindus and J Rendle**In Attendance:** Town Clerk (Mr J Vanderwolfe)

<b>242</b>	<b>Apologies</b> Apologies had been received from Cllrs S Bush, I Hill and N Davey. These apologies were accepted.
<b>243</b>	<b>Declarations of Interest</b> Cllrs S Griggs, W Burke, D Knowles declared a personal interest in item 11 on the agenda as members of Mid Devon District Council.
<b>244</b>	<b>Items to be Taken in Part B</b> The Town Clerk had recommended that item 11 be taken in Part B. This was proposed by Cllr Burke and seconded by Cllr Harrower; and was carried.
<b>245</b>	<b>Minutes</b> The minutes of the meeting held on the 16 <sup>th</sup> January 2023 were adopted as a true record.
<b>246</b>	<b>Matters arising from the Minutes that are not an agenda item</b> No matters brought forward
<b>247</b>	<b>Democratic Period</b> No members of public in attendance.
<b>248</b>	<b>Financial Reports</b> a) The balance sheet of the 31 <sup>st</sup> January 2023 was agreed b) Income and expenditure report for January 2023 was noted c) Payments made in January 2023 were agreed d) Evac Chair: Town Clerk informed the meeting, that he had been informed, it would be the council's responsibility to aid anyone requiring assistance from the first floor of the town hall, should there be a mechanical failure of the lift, or a need to evacuate the building. He felt that having a battery powered evacuation chair would be the best answer. The cost would be £2495 for the chair and £980 for the train the trainer course. <b>Resolved to purchase this equipment and arrange the training course.</b>

249	<p><b>Town Hall Clocks</b></p> <p>The town clerk explained that this was a specialist job, and the company who look after the clock at present are the Cumbria Clock Company of Penrith. The weight and cable are in danger of breaking, which could cause considerable problems to the clock. The difficulty in having this replaced would be access. The company had suggested moving the mechanism over to automatic winding. The cost for this would be £2540. The cost for overhauling the smaller clock in the Council Chamber would be £590. <b>Resolved to accept this quotation and suspend the normal requirement to obtain three quotations because of the specialist nature of the works involved.</b></p>
250	<p><b>Grants</b></p> <p>The meeting agreed to make the following grant allocations:</p> <p>Citizens Advice £2500  Tiverton Museum £1000  Tourist Information £500  Sea Cadets £600  Mid Devon Messenger £400  Total Allocation £5,000.</p>
251	<p><b>Move to Part B</b></p> <p><b>Resolved to move to Part B under the Admission to Meetings Act 1960 because of the sensitive nature of the item to be discussed</b></p>
252	<p><b>Next Meeting; Monday 24<sup>th</sup> April 2023 at 6.15pm</b></p>

Signed by Chairman -----

Date -----