



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe FILCM Chartered MCIPD

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Draft until approved

Minutes of the Finance & General Purposes Committee Meeting held in the Council Chamber of the Town Hall on Monday 13th March 2017

Present: Cllr's C Slade (Chairman) E Slade, W Burke, N Davey, L Cruwys, G Luxton, D Knowles, S Bush, T Lindus, S Griggs, B Holdman, P Young and S Flaws

In Attendance: Town Clerk (Mr J Vanderwolfe), Cllr P J Robbins and one member of the press

210	Apologies: Apologies were received from Cllr J Rendle (away)
211	Declarations of Interest No Declarations were made
212	Minutes The minutes of the meeting held on the 13 th February 2017, having been previously circulated, were agreed as a true record.
213	Matters arising from the Minutes that are not an agenda item Nil
214	Democratic Period No items raised
215	Financial Reports a) Balance sheet as at 28 th February 2017 Resolved to accept this document b) Income and expenditure as at 28 th February 2017 was agreed. c) Community Directplus Reconciliation was agreed d) List of receipts and payments for February 2017 agreed.
216	Fore Street Pavements Correspondence had been received from Steve Lee, our highways officer, stating that funding might be available to replace the pavement on the other side of the road from the recent work undertaken. Members voiced the opinion that they were far from satisfied with the work that had been undertaken, although they understood that it had solved the trip hazard problems. They asked the town clerk to inform highways that they would have liked the work redone, and that they would not wish for the pavement on the Pac's jeweller's side of the road replaced in the same manner as the other side of the road.

217	<p>Review of Toilet Facilities</p> <p>It was agreed that counters would be installed in both the Market and Westexe Car park toilets to gauge the level of use. The company who had advised on the toilets felt that whilst the Market toilet was well used the one at Westexe Car Park was underused. The contract cleaners had also made the same comments. The town clerk had discussed toilets with MDDC, and there was a general feeling that there was a need for a toilet facility near to the bus station in preference to the one provided at Westexe. Resolved that the town clerk go ahead with having the counters installed.</p>
218	<p>Internal Auditor</p> <p>The town clerk informed the meeting that sadly Ken Abraham was no longer able to provide this service to the council due to ill health, and therefore there was a need to find a replacement. Town clerk would explore this and report back to the next meeting with suitable replacements</p>
219	<p>Town Hall Update</p> <p>The Town Clerk informed the meeting that he has still not had official confirmation from MDDC that we would take over ownership of the town hall from the 1st April 2017, which was now only 14 working days' time. He had requested removal of the torn netting on the roof of the town hall as birds were getting caught in it. This morning an officer from the RSPCA had visited the town hall having had a number of public complaints about birds being trapped in the netting. The stain glassed window needs attention, as does the flat roof at the back of the town hall. The attic has some holes in the roof and the water heater need replacing in the lower kitchen. The LCD projector was also not working. Agreed that a letter be sent to MDDC requesting conformation of transfer and listing the outstanding points as listed in this minute.</p>
220	<p>Next Meeting: Monday 10th April 2017 at 6.15pm.</p>