



**Tiverton Town Council**

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*Draft until approved*

**Minutes of the Finance & General Purposes Committee Meeting held in the Council Chamber of the Town Hall on Monday 13<sup>th</sup> February 2017**

**Present:** Cllr's C Slade (Chairman) E Slade, N Davey, L Cruwys, J Rendle, G Luxton, D Knowles, S Bush, T Lindus, S Griggs, B Holdman, P Young and S Flaws

**In Attendance:** Town Clerk (Mr J Vanderwolfe), Cllr C Harrower and Cllr P J Robbins.

<b>199</b>	<b>Apologies:</b> Apologies were received from Cllr W Burke (sickness) & K Wilson (Bereavement). Resolved to accept these apologies
<b>200</b>	<b>Declarations of Interest</b> Cllr's C Slade, E Slade, D Knowles, N Davey and S Flaws declared a personal interest in the item on the agenda appertaining to the artwork at the Town Hall because they are members of MDDC. Cllrs J Rendle, D Knowles and P Young declared personal interests on Town Hall charges because they are members of the Civic Society who hire rooms at the Town Hall.
<b>201</b>	<b>Minutes</b> The minutes of the meeting held on the 9 <sup>th</sup> January 2017, having been previously circulated, were agreed as a true record.
<b>202</b>	<b>Matters arising from the Minutes that are not an agenda item</b> Nil
<b>203</b>	<b>Democratic Period</b> No items raised
<b>204</b>	<b>Financial Reports</b> <ul style="list-style-type: none"> <li>a) <b>Balance sheet</b> as at 31<sup>st</sup> January 2017 Resolved to accept this document</li> <li>b) <b>Income and expenditure</b> as at 31<sup>st</sup> January 2017 was agreed.</li> <li>c) <b>Community Directplus Reconciliation</b> was agreed</li> <li>d) <b>List of receipts and payments</b> for January 2017 agreed.</li> </ul>
<b>205</b>	<b>Ransomed Email</b> The town clerk explained the events in which a ransomed email was opened in error. This had led to data being encrypted, with the only way of recovering it being to pay in the reason of £3k. Unfortunately the backup system had also failed. The town clerk made the

	<p>point that data had not been lost, so there was no breach of the Data Protection Act. A more robust back up system had now been put into operation and advice had been provided by both the police and MDDC IT department.</p>
206	<p><b>Town Hall Charges</b>  The following charges were agreed for hire of either the Council Chamber of Mayoralty Room from the 1<sup>st</sup> April 2017</p> <p>Charge to be £25 per room per hour with a minimum booking of 2 hours</p> <p>Flip chart £1 per booking  Projector and screen £10 per booking  Tea/coffee £2 per person  Photocopying/printing 10p per sheet</p> <p>A 25% discount would be provided to local societies hiring the facilities</p>
207	<p><b>Artwork at Town Hall</b>  The town clerk informed the meeting that MDDC had decided that of the 17 paintings in the Town Hall, 11 would be gifted to the Town Council. These were paintings that clearly had a connection to Tiverton. The other six painting would be removed for insurance reasons. The Mayor and Town clerk had met with the MDDC Finance Director and it had been put to him that even if the paintings were removed to another location the insurance cost would remain. The general feeling was that MDDC intends to sell these paintings as they do have a reasonable value. The town clerk had prepared a number of options for the meeting to discuss. There was a debate on why MDDC wished to remove paintings which had hung in the Town Hall for 150 years and had been gifted in the first place. Cllr S Bush felt that this was almost as bad as the recent ransomed email, and felt it was very poor of MDDC.</p> <p><b>Resolved that MDDC be asked to either transfer ownership of the paintings or loan them to this council on a long term loan, but that Tiverton Town Council pays for the insurance premium and any security measures deemed necessary by the insurance company.</b></p>
208	<p><b>Devon Air Ambulance</b>  The Town Clerk explained that with the recent introduction of night flights it was a condition that the Air Ambulance could only land during the hours of darkness on pre designated sites that had adequate floodlighting. Two sites in Tiverton, namely Tiverton Rugby Club and Elmore Football club had been found, and both were willing for their site to be used. There was however a need to have special GSM switch equipment to enable the floodlighting to be turned on by the operative in the air ambulance, The cost of this was £520 per unit. Cllr D Knowles agreed to use some of his Mayor's charity fund to assist with this and it was thought that an application could be made to the TAP fund, however there was a need to make a financial commitment as soon as possible so that the system could be put into use, because at present the air ambulance could not land in Tiverton during the hours of darkness. <b>Resolved to inform the Devon Air Ambulance that such funds would be found to secure this valuable facility.</b></p>
209	<p><b>Next Meeting:</b> Monday 13<sup>th</sup> March 2017 at 6.30pm</p>

