



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

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Draft until approved

Minutes of the Finance & General Purposes Committee Meeting held in the Council Chamber of the Town Hall on Monday 10th July 2017 at 6.30pm

Present: Cllr's D Knowles (chairman), W Burke, T Lindus, G Luxton, J Rendle, A Bush, C Slade, S Bush, B Holdman, E Slade, K Wilson, L Cruwys and N Davey

In Attendance: Town Clerk (Mr J Vanderwolfe)

253	Apologies: Apologies were received from Cllr's W Buke (civic duty), A Bush (away), P Young (away), G Luxton (event), S Flaws (event), S Griggs (other duties)
254	Declarations of Interest No Declarations were made at this stage of the meeting.
255	Minutes The minutes of the meeting held on the 26 th June 2017 Were agreed as a true record; and were signed by the chairman.
256	Matters arising from the Minutes that are not an agenda item The Town Clerk informed the meeting that the painting of Viscount Palmerston had been removed for restoration and that the intruder alarm system was due to be installed on Thursday 13 th July.
257	Democratic Period No items raised
258	Financial Reports <ul style="list-style-type: none">a) Balance sheet as 30th June 2017 was adoptedb) The income and expenditure V Budget for June 2017 was agreedc) The Community Directplus reconciliation was agreedd) The Lloyds Account reconciliation was agreede) Outstanding Debtors –there were no outstanding accounts in the 90 days or more period and only a couple of accounts in the 61+ category, all of whom are expected to have paid shortly.f) The list of income and expenditure for June 2017 was agreed.

259	<p>Finance Software</p> <p>The Town Clerk explained that the present accountancy system (Quickbooks) was not compatible with Windows 10 and that it was no longer supported by Intuit. Because of this the admin staff were constantly having to back up the system, and there was a fear that one day the system would crash. A system by Rialtas Business Solutions is tailored for medium sized town councils and will produce the end of the year accounts in the format required by the External Auditor. The cost of installation, including the first year licence and support would be £2,010. The cost of training would be £399 plus the travel costs of the trainer. The annual support and maintenance license for subsequent years was at present £475 per annum. Resolve to purchase this system.</p>
260	<p>Highways</p> <p>Following a number of pedestrian slips and trips in Fore Street Devon County Council were suggesting that the Lloyds Bank side of the street pavement should be tarmacked like the other side of the street. Cllr C Slade explained that funds were available for this project, however following the bad publicity received earlier in the year when the other side of the road's pavement was tarmacked the County Council wanted the backing of the town council first. There had been a number of incidents of people tripping on the present slabs; therefore the present surface had become a health and safety trip hazard. Cllr T Lindus felt that the decision should be delayed until the next Full Council meeting, scheduled for the 24th July. Cllr E Slade stated that whilst she had not been happy with the look of the tarmac it had now faded slightly, and she felt it did not look as bad, and it certainly has seemed to have avoided injury from people tripping. Cllr B Holdman stated that he felt that work had been to a poor standard. He went on to say that weeds were already growing on the edge of the tarmac and that this would eventually lead to the surface breaking up. Cllr K Wilson questioned why Tiverton never had the same amount of funding for this sort of repair like some of the other towns. There was a request for accident statistics to be made available. Cllr Holdman requested that a member of highways be asked to attend the Council meeting and discuss the issues. The Town Clerk informed members that most of the highway officers were on reduced hours, and that it might be difficult to make arrangements for them to attend an evening meeting. Resolved that the item be placed on the agenda of the Council meeting of the 24th July.</p>
261	<p>Next Meeting Monday 14th August 2017 at 6.30pm</p>