



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon, EX16 6PG
Town Clerk: J F Vanderwolfe FILCM Chartered MCIPD

Tel 01884 253404

E.mail: townclerk@tivertontowncouncil.gov.uk

I hereby give notice of a meeting of the Town Council to be held via Zoom on Monday 8th June 2020 at 6pm

The public may submit questions or make statements via email to the Town Clerk, or can apply to attend the zoom meeting. This must be done by Friday 5th June.

J Vanderwolfe

01st June 2020

J.F Vanderwolfe

- 1. Opening of the Meeting by the Mayor**
- 2. Apologies :** To receive any apologies for absence
- 3. Declarations of Interest under the Code of Conduct-** Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4. Minutes:** To adopt the Minutes of the Council Meeting held on the 27th January 2020 as a true record
- 5. Matters arising from the above**
- 6. Democratic Period:** Opportunity for members of the public to ask questions or make statements via email or zoom
- 7. Mayor and Deputy Mayor:** Members to decide if they wish to keep the present councillors in these positions until May 2021, later in the year; or to call another meeting to elect to these positions
- 8. Internal Control Report-Circulated**
- 9. Finance**
 - a) Balance Sheet**
 - b) Financial Update**

- c) **Authorise accounts for Payment**
- d) **Annual Governance Statement**
- e) **Annual Accounts Statement**
- f) **Debit Card**
- g) **Asset Register**

10. Committee Minutes:

- a) Finance & GP Committee Minutes of the 10th February and 9th March, to be presented by the chairman, Cllr D Knowles
- b) Planning Committee Minutes of the 17th February and 2nd and 15th March, and 18th May , to be presented by the chairman, Cllr W Burke
- c) Civic & Ceremonial Committee Minutes of the 24th February, to be presented by the chairman, Cllr J Rendle
- d) Climate Emergency Committee Minutes of the 2nd March, to be presented by the Chairman, Cllr A Hendy
- e) Other reports or statements

11. Emergency Delegated Powers: To provide the Town Clerk, in association with the Mayor, with powers to deal with all council business if required to do so under emergency conditions. *This item would have been dealt with in March, and hopefully things have somewhat moved on, however, it needs to be documented to cover business between March and June.*

12. To approve the Emergency nCovid19 Procedures for the Town Council as circulated

13. nCovid19 Tiverton Assistance Plan

14. Covid19 Report

15. Correspondence

16. Date of Next Meeting: TBA