



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe Chartered MCIPD

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Minutes of the Full Council Meeting of the Council held on Monday 22nd March 2021 commencing at 6pm held via Zoom.

Present: Cllr’s C Slade (Mayor), S Griggs (Deputy Mayor), A Berry, J Blagg, W Burke, S Bush, L Cruwys, N Davey, C Daw, D Garcia-Parejo, C Harrower, A Hendy, I Hill, P Hill, B Holdman, D Knowles, T Lindus, A Perris and D Knowles, J Rendle.

In attendance: Town Clerk (Mr J Vanderwolfe), Assistant to the Town Clerk Mrs J Hubbard, Cllr P Colethorpe, Mr C Olive, (Blundell’s School), Head Boy & Head Girl (Blundell’s School), Mr J Sowden (Tiverton High School), Head Boy & Head Girl (Tiverton High School), Ms S Chapman, (Sustainable Tiverton), Ms A Eardley, Mr R Ives, Rev. I Johnson, (Neighbourhood Plan), and two members of public.

183	<p>Opening of the Meeting by the Mayor, Cllr C Slade Cllr C Slade welcomed the members to the Full Council Zoom Meeting and instructed them of the procedures for voting and questions. All reports had been previously circulated. He informed the members of his recent communication with H.M.S. Enterprise and said that the letter would be published in the local newspaper in the near future. Cllr C Slade said that he was hopeful of a visit from the ship’s company in the near future.</p>
184	<p>Apologies: No apologies were recorded.</p>
185	<p>Declarations of Interest under the Code of Conduct There were no Declarations of Interest made at this stage of the meeting.</p>
186	<p>Minutes: To adopt the Minutes of the Meetings The Minutes of the meeting held on the 25th January 2021 were adopted as a true record. The adoption of the minutes was proposed by Cllr C Daw and seconded by Cllr S Griggs. All resolved to accept.</p>
187	<p>Matters arising from the above meetings There were no matters arising.</p>
188	<p>Democratic Period: for members of the public to ask questions or make statements via email or zoom Ms S Chapman of Sustainable Tiverton informed the members of their recent school art competition with its theme “what will net zero Tiverton look like”. There were three age categories and it had been well received. The results and selection of entries will now be published in the local newspaper. A member of public commented on item 31 on the Amenities Committee Agenda of 15th March 2021 (Emergency Plan Working Party). He said that he was pleased this had been raised and thought it was an excellent idea.</p>
189	<p>School Reports * these had been previously circulated Tiverton High School’s Head Boy read out the school report to the members. Cllr S Griggs asked how many pupils had taken part in the Johnny O’ Groats to Land’s End walk.</p>

	<p>Mr S Sowden informed Cllr Griggs that approximately 1200 students had taken part and about 100 staff members.</p> <p>Cllr S Griggs thought that the virtual book shelf was a good idea and a very positive thing to do. She said that the school should be proud of their period poverty campaign.</p> <p>Cllr S Bush said it was good to see students back at school and he hoped that they were enjoying being back.</p> <p>Blundell's School Head boy read out the school report to the members.</p> <p>He ended by saying that he and his fellow students were pleased to be back in the class room and that he had been impressed by the standard of entries for the Sustainable Tiverton art competition.</p> <p>Cllr C Harrower said she would like to give a big pat on the back for the school being involved in the "knitted bunting" campaign which resulted in the smashing the Guinness Book of Records.</p> <p>Cllr B Holdman offered his congratulations to all those who had entered the art competition.</p> <p>Cllr C Daw offered her praise for providing a lockdown cookbook, along with raising money for Force and contributing to Tiverton in Bloom.</p>
190	<p>County Council Report *previously circulated</p> <p>Cllr P Colethorpe said she would like to offer her congratulations to the schools and said she would be grateful to receive the school reports for her information.</p> <p>She informed the members that she would not be standing for elections in May 2021 and thanked them for the last 12 years.</p> <p>Cllr P Colethorpe said although a zoom meeting was not how she would have liked to say goodbye, she looked forward to seeing some of the members as she frequently visited Tiverton.</p> <p>Cllr P Colethorpe ended by saying that she would remain at Mid Devon District Council.</p> <p>Cllr L Cruwys thanked Cllr Colethorpe for her high attendance to Tiverton Town Council meetings.</p> <p>Cllr N Davey thanked Cllr Colethorpe for her services and said that the Covid-19 walk-in testing centre had proved very useful.</p>
191	<p>District Council Report *previously circulated</p> <p>Cllr S Griggs had provided the report, there were no questions from the members regarding this report.</p>
192	<p>Nominations for the position of Mayor for 2021/2022</p> <p>Cllr N Davey nominated Cllr S Griggs for the position of Mayor.</p> <p>Cllr C Daw seconded this nomination.</p> <p>A majority of votes was received for Cllr S Griggs.</p> <p>It was therefore agreed that Cllr S Griggs would become the Mayor of Tiverton for 2021/2022.</p>
193	<p>Nominations for the position of Deputy Mayor 2021/2022</p> <p>Cllr A Perris nominated Cllr A Hendy for the position of Deputy Mayor.</p> <p>Cllr S Bush seconded this nomination.</p> <p>Cllr J Blagg nominated Cllr C Harrower for the position of Deputy Mayor.</p> <p>Cllr L Cruwys seconded this nomination.</p> <p>Cllr J Rendle nominated Cllr C Daw for the position of Deputy Mayor.</p> <p>Cllr S Griggs seconded this nomination.</p> <p>Cllr T Lindus proposed a secret ballot to decide who would become Deputy Mayor.</p> <p>Cllr D Garcia-Parejo seconded this.</p> <p>The town Clerk agreed to send out electronic voting slips to all members in order to do this.</p> <p>All agreed to accept this proposal except Cllr L Cruwys who opposed the ballot.</p>

194	<p>Committee Minutes</p> <p>The following minutes were adopted:</p> <ul style="list-style-type: none"> a) Finance & General Purposes of 8th February and 8th March 2021 b) Planning of 1st and 15th February and 1st and 15th March 2021 c) Climate Emergency of 22nd February 2021 d) Amenities Committee of the 8th February and 15th March 2021 <p>All the above Minutes were accepted and approved.</p> <p>e) Other reports or statements</p> <p>Cllr B Holdman asked when there would be a staff committee meeting for the council as he said that it had been two years since there had been one. The Town Clerk replied to say that he intended to schedule one before the Annual Council Meeting in May 2021.</p> <p>Cllr C Slade asked what the arrangements would be for the Annual Council Meeting. The Town Clerk replied to say it would depend upon Government restrictions. It would either be via zoom or possibly a face to face meeting. He informed the members that the Town Hall rooms would not be large enough to allow for current social distancing measures, so he had booked the New Hall in advance in readiness for any face to face meeting. The Town Clerk said he would be guided by the current conditions and any possible further wave of Covid-19. His preference would be for one face to face meeting, possibly the Annual Council Meeting only, in order to minimise risk.</p> <p>Cllr A Perris updated the members on the Covid-19 working party group’s activities and news. He said that the “Lunch on the go” sessions were happening on a daily basis and were going well. The attendance was high at over 200 people to date. Cllr Perris said that there would be another Covid-19 working party meeting in two weeks’ time. Cllr C Slade thanked Cllr Perris for his work on this.</p>
195	<p>Finance Regulations and Standing Orders</p> <p>To set up a small working party to review these documents. The Town Clerk said that Cllr I Hill had brought this item to his attention as well as the council’s Internal Auditor. It was suggested that that the Financial Regulations and Standing Orders be reviewed on an annual basis. The Town Clerk suggested a working party made up of 4 members to carry out this. Cllr’s W Burke, S Bush, I Hill, and B Holdman volunteered to be on this working party. All agreed to accept this.</p>
196	<p>Interim Internal Audit Report *previously circulated</p> <p>The Town Clerk informed the members that the council had received a favourable internal audit report with only a couple of advisory points. The Internal Audit Report was accepted.</p>
197	<p>Neighbourhood Plan: To receive a report on the Tiverton Neighbourhood Plan and to endorse the publication of the Regulation 14 version for public consultation during April and May 2021</p> <p>Rev. I Johnson read out the Neighbourhood Plan report * please see the attached report Cllr B Holdman and Cllr S Bush thanked the team for all their hard work and efforts to put together the document. Cllr P Hill said that it was imperative that the plan was monitored. Cllr P Hill proposed to endorse the plan, Cllr B Holdman seconded. All agreed to approve the plan.</p>
198	<p>Correspondence not previously circulated</p> <p>There was no other correspondence.</p>

	Cllr C Slade wished Cllr S Griggs every success in her role as Mayor of Tiverton for 2021/2022 and ended the meeting.
195	Date of Next Meeting Monday 17th May 2021

Signed -----

Date -----