



Tiverton Town Council
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Minutes of the Meeting of the Annual Council Meeting (Continued) held in the Council Chamber of the Town Hall on Monday 16th May at 6:15pm.

Cllrs: S Griggs (Mayor), C Harrower, (Deputy Mayor), W Burke, S Bush, L Cruwys, N Davey, C Daw, D Garcia-Parejo, A Hendy, B Holdman, T Lindus, A Perris, S Pugh, J Rendle, C Slade, E Slade.

In attendance: Mr J Vanderwolfe (Town Clerk), Mrs J Hubbard (Assistant to the Town Clerk), Beadle A Burnett, one member of the press.

318	Prayers led by the Mayor’s Chaplain: Revd Andrew Humm. The Deputy Mayor Cllr C Harrower was presented with her Jewel by the Mayor Cllr S Griggs who said she was looking forward to working with Cllr Harrower.
319	Apologies for Absence: Cllr D Knowles (personal), Cllr M Farrell (work), Cllr’s I & P Hill (Away), Cllr P Elstone (sickness) All resolved to accept the apologies.
320	Declarations of Interest under the Code of Conduct None declared at this stage.
321	Minutes: To adopt the Minutes of the Council Meeting held on the 28th March 2022 and the 9th of May as a true record. Cllr L Cruwys raised a procedure point in relation to a Motion. This was addressed by the Town Clerk who said the procedure was in the Standing Orders. Resolved to accept the Minutes. The Mayor signed the Minutes.
322	Annual Governance Statement 2021/2022: Members to agree the points outlined in the Annual Governance Statement Agreed that they had done all in their power during year to comply.
323	Accounting Statement 2021/22: Members to ratify the accountancy statement for 2021/22 Cllr W Burke moved, Cllr E Slade seconded, all accepted.
324	Standing Orders Review: To adopt the revised Standing Orders Cllr C Slade moved, Cllr Burke seconded.
325	Financial Regulations: To adopt the revised Financial Regulations Cllr C Slade moved, Cllr Davey seconded, all accepted
326	CCTV Working Party: to elect two members to serve on this working party. Cllr P Hill was keen to be involved and willing to be a member of the working party. Cllr B Holdman said he would support this. All Accepted. Cllr L Cruwys proposed Cllr P Elstone as the second member, Cllr W Burke seconded this. All accepted.

327	<p>Bailiff of the Hundred : To appoint a member to take on this position</p> <p>Town Clerk said that Cllr Phil Hill had expressed an interest in taking on the position. Cllr Holdman would support this. No other Cllrs put forward. All agreed to appoint Cllr Phil Hill.</p>
328	<p>Committee Positions for the forthcoming year</p> <p>The Town Clerk stated that the Committee list had been circulated to all councillors previously to see if anyone wished to make any changes. Cllr Davey stated name was wrong, this has been amended. No other changes arising from meeting. Cllrs had already sent over any amendments by email to admin previously. Town Clerk mentioned that training could be provided on Standing Orders, Cllr Harrower expressed an interest in attending. Town Clerk to arrange.</p>
329	<p>Committee Reports</p> <p>a) Amenities Meeting of the 4th April 2022</p> <p>Cllr W Burke read out the Minutes, all resolved to accept them.</p> <p>b) Planning Meeting of the 4th and 25th April 2022</p> <p>Cllr L Cruwys read out the Minutes, all resolved to accept them.</p>
330	<p>District and County Council Reports *(previously circulated)</p> <p>Cllr S Pugh asked how many homes are on the E.U.E. Cllr C Slade said that a report would be soon released with this information.</p> <p>Cllr C Slade said that Mid Devon had not introduced any significant changes to its waste and recycling collections since 2015 and has looked to neighbouring local authorities to see what has worked well.</p> <p>The decision was made to trial three weekly waste collections as this has been proven to have a significant impact on improving the recycling rate as well as reducing the carbon impact waste collection has on the environment. It will also help the Council meet Government guidelines to recycle 65% of household waste by 2035 and Devon's proposed 60% target rate by 2025.</p> <p>In the financial year of 2020/21 Mid Devon District Councils recycling rate was 53.5%</p> <p>The results from the trial were discussed by members of the Council's Environment PDG at a meeting on Tuesday 11 January. A report will now be discussed by the Council's Cabinet, before any decision on implementing the scheme wider is made. There is no definite start date yet.</p> <p>Some of the councillors expressed some concern over the trials and potential issues for people living in flats or difficult to access premises.</p> <p>Cllr B Holdman asked why the trial had only taken part in two areas.</p> <p>Cllr C Slade said that this was because one trial was for an urban area and one for a rural area.</p> <p>Cllr S Pugh asked who you would need to contact in order to apply for dropped kerb permission. He was advised that as the area involved was not a private drive or garden this would be Devon County Highways.</p>
331	<p>Democratic Period</p> <p>No members of the public present.</p>
332	<p>Platinum Jubilee Arrangements: to agree what decorations and arrangements are to take place and the funding for this?</p> <p>Cllr C Harrower updated the members on the progress for the plans for the Platinum</p>

Jubilee. Cllr C Harrower informed the members that Cllr L Cruwys and herself had been working hard to try to arrange things and had made some progress. She explained that there had been a few issues in relation to some of the plans. The budget for the jubilee arrangements had not been made clear. Cllr C Harrower was asked to organise bunting for the town but had been unable to find out the length of the streets in order to place the order, so this had been halted. Cllr C Harrower said that the Mayor had asked her to work on arranging flags for the town. Cllr I Cruwys was also asked to assist.

Cllr C Harrower had been offered wooden poles from a local timber yard which she had hoped could be utilised for the town flags. However, due to health & safety reasons these could not be used. Cllr C Harrower said that she was asked by the Mayor to meet with Mr Hollings from the Tiverton Town Centre Partnership he met with her and Tom Nott of MDDC, to show the adapted metal poles which fitted into the Christmas tree poles already in place in the Pannier Market. It was suggested that poles could be ordered online at an approx. cost of £8 each and that MDDC could assist in making the necessary holes for each pole to adapt them to hold a flag and fit into the Christmas tree poles in the town centre. A count had been carried out on the quantity needed and this would be 60 in total. There would be further installation and removal costs totally approx. £750.00 in total. She suggested that the installation could coincide with the installation of the town's hanging baskets to save costs. Cllr C Harrower said that a risk assessment would need to be carried out for the project.

Cllr L Cruwys said the wooden poles were originally suggested as they had no budget, but metal poles would be preferable. He had purchased some flags at a cost of £350.00 but these were too small to use for flag poles. He suggested that the metal poles could be used for a future use. He questioned the need for a risk assessment, as the Christmas tree poles were already in situ.

The Town Clerk said that the company installing the flag poles should do any risk assessment. This could then be approved by the town council. He disagreed that the risk assessment would be the same for all the Christmas poles, as there would be differing risks for the different premises/sites. The decoration of the Town Hall would need a cherry picker.

The Town clerk suggested that a budget of £2,000 could be set aside for the jubilee project and that this could be sourced from events in the current Civic & Ceremonial Committee events budget. The Town Clerk suggested that the members give the power to himself and the Mayor to now manage this. He said that time was now tight to achieve all that was planned. The contractor that had been approached to give a quotation for the flag poles could only devote one day to the project which would mean that the Town Hall decoration could not be done at the same time as the town centre flag poles as the Town Hall would need a cherry picker to carry out the works. There would be a need to gain the permission of every landowner of every premises before erecting flag poles.

Cllr L Cruwys said he would try to curb his language but said he was fed up as the council seemed to put obstacles in the way. The Platinum Jubilee was an important one in a lifetime event.

The Town Clerk said that there had been a working party set up with the sole purpose of arranging the Platinum Jubilee of which Cllr L Cruwys was a member. This had failed in its

purpose. He thought that Cllr L Cruwys comments were unjust against him and his staff.

Cllr L Cruwys carried on to say that a book that he brought in to the administration office contained a picture of the town hall decorated up for the Coronation. He appreciated that nothing could be attached to the building as it was listed, but said that the two Christmas tree poles on either side of the Town Hall could be utilised for flags and that bunting could be used to drape from the windows. Cllr L Cruwys said that the building was historic and he felt that it was important that it was decorated for the jubilee.

Cllr S Pugh thanked Cllr C Harrower for her very detailed report and asked what activities were taking place in the town for the Platinum Jubilee.

Cllr S Griggs said that the Pannier Market were putting on many events. There were other numerous other activities taking place and suggested looking at What's On Tiverton who were promoting these.

Cllr W Burke said that he accepted a quote from the contractor who was installing the hanging baskets and wanted this to take priority over the flag poles. Some of the Christmas tree poles would be used to install the hanging baskets and could not be utilised for flags. He did not want to be involved in the flag poles scheme.

Cllr C Harrower said that she admitted that things were left too late but appealed to the councillors to now join together to ensure that the town was decorated for the Jubilee. She asked Cllr S Bush if he could set up red, white and blue lighting for the Town Hall building. Cllr B Holdman moved that the suggested £2,000 budget is agreed and look at the details of the plans at a later date, Cllr C Slade seconded this.

Cllr N Davey wanted to check that the proposed funding had not been specifically earmarked for other things. The Town Clerk said that there was a budget of £4,000 for events in the Civic & Ceremonial budget. He said that £2,000 could be set aside.

Cllr A Hendy asked if the traders would have to pay to have the flag poles above the premises.

Cllr C Harrower informed the members that she had learned from the Town Centre Partnership that not many of the traders were planning to put up bunting outside their premises.

Cllr L Cruwys said given the shortness of time would the council be prepared to authorise Cllr Harrower or myself to order the poles and deal with MDDC.

Cllr L Cruwys said that Cllr C Harrower had suggested that it would be a nice idea to have the Queen's flag on the Town Hall building. Cllr C Harrower said this would be an official flag.

Town Clerk informed Cllr L Cruwys that he was not happy by the way he had been treated tonight. He informed all that the flags currently in situ on the Town Hall building are flying in the correct positions.

The Ukrainian flag would need to be taken down in order for the union jack flag to fly on the right-hand side of the building.

It was proposed to set aside the amount of £2,000 for the decorations for the Platinum Jubilee, and to give the power to the Town Clerk and the Mayor Cllr S Griggs to

	order/purchase the required items. All agreed to accept this proposal. The meeting concluded.
333	Correspondence There was no correspondence received.
334	Date of Next Meeting: Monday 25 th July 2022.